

## Self appraisal report for Year (2024-25)

**Auditor Agency: DR R K SHARMA(Mahatma Gandhi State Institute of Public Administration)**

**Ministry Name: Ministry of Chemicals & Fertilizers**

**Department Name: Department of Pharmaceuticals**

**Public Authority Name: National Pharmaceuticals Pricing Authority**

| Sr. No     | Details of disclosure                                                            | Category  | Marks | Obtained Mark | Remarks                                                                                                                                                                                             | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|----------------------------------------------------------------------------------|-----------|-------|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------|---------------------|
| <b>1</b>   | <b>Organisation and Function</b>                                                 |           |       |               |                                                                                                                                                                                                     |                  |               |                     |
| <b>1.1</b> | <b>Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]</b> |           |       |               |                                                                                                                                                                                                     |                  |               |                     |
| 1.1.1      | Name and address of the Organization                                             | Fully Met | 1.28  | 1.28          | <a href="https://www.nppaindia.nic.in/contactus">https://www.nppaindia.nic.in/contactus</a>                                                                                                         | Fully Met        | 1.28          | Fully met           |
| 1.1.2      | Head of the organization                                                         | Fully Met | 1.28  | 1.28          | <a href="https://www.nppaindia.nic.in/messageofchairman">https://www.nppaindia.nic.in/messageofchairman</a>                                                                                         | Fully Met        | 1.28          | Fully met           |
| 1.1.3      | Vision, Mission and Key objectives                                               | Fully Met | 1.28  | 1.28          | <a href="https://pharmadept.gov.in/citizen-charter">https://pharmadept.gov.in/citizen-charter</a> <a href="https://pharmadept.gov.in/citizen-charter">https://pharmadept.gov.in/citizen-charter</a> | Fully Met        | 1.28          | Fully met           |
| 1.1.4      | Function and duties                                                              | Fully Met | 1.28  | 1.28          | <a href="https://www.nppaindia.nic.in/functionsresponsibilities">https://www.nppaindia.nic.in/functionsresponsibilities</a>                                                                         | Fully Met        | 1.28          | Fully met           |
| 1.1.5      | Organization Chart                                                               | Fully Met | 1.28  | 1.28          | <a href="https://www.nppaindia.nic.in/organizationc">https://www.nppaindia.nic.in/organizationc</a>                                                                                                 | Fully Met        | 1.28          | Fully met           |

| Sr. No     | Details of disclosure                                                                                                                                                                     | Category  | Marks | Obtained Mark | Remarks                                                                                                         | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------|---------------|-----------------------------------------------------------------------------------------------------------------|------------------|---------------|---------------------|
|            |                                                                                                                                                                                           |           |       |               | hart                                                                                                            |                  |               |                     |
| 1.1.6      | Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt | Fully Met | 1.28  | 1.28          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.28          | Fully met           |
| <b>1.2</b> | <b>Power and duties of its officers and employees[Section 4(1) (b)(ii)]</b>                                                                                                               |           |       |               |                                                                                                                 |                  |               |                     |
| 1.2.1      | Powers and duties of officers (administrative, financial and judicial)                                                                                                                    | Fully Met | 1.92  | 1.92          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.92          | Fully met           |
| 1.2.2      | Power and duties of other employees                                                                                                                                                       | Fully Met | 1.92  | 1.92          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.92          | Fully met           |
| 1.2.3      | Rules/ orders under which powers and duty derived and exercised                                                                                                                           | Fully Met | 1.92  | 1.92          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.92          | Fully met           |
| 1.2.4      | Work allocation                                                                                                                                                                           | Fully Met | 1.92  | 1.92          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.92          | Fully met           |
| <b>1.3</b> | <b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>                                                                                                               |           |       |               |                                                                                                                 |                  |               |                     |
| 1.3.1      | Process of decision making - Identify key decision making points                                                                                                                          | Fully Met | 1.54  | 1.54          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.54          | Fully met           |
| 1.3.2      | Final decision making authority                                                                                                                                                           | Fully Met | 1.54  | 1.54          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.54          | Fully met           |

| Sr. No     | Details of disclosure                                        | Category  | Marks | Obtained Mark | Remarks                                                                                                         | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|--------------------------------------------------------------|-----------|-------|---------------|-----------------------------------------------------------------------------------------------------------------|------------------|---------------|---------------------|
| 1.3.3      | Related provisions, acts, rules etc.                         | Fully Met | 1.54  | 1.54          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.54          | Fully met           |
| 1.3.4      | Time limit for taking a decisions, if any                    | Fully Met | 1.54  | 1.54          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.54          | Fully met           |
| 1.3.5      | Channels of supervision and accountability                   | Fully Met | 1.54  | 1.54          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.54          | Fully met           |
| <b>1.4</b> | <b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b> |           |       |               |                                                                                                                 |                  |               |                     |
| 1.4.1      | Nature of functions/ services offered                        | Fully Met | 1.54  | 1.54          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.54          | Fully met           |
| 1.4.2      | Norms/ standards for functions/ service delivery             | Fully Met | 1.54  | 1.54          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.54          | Fully met           |
| 1.4.3      | Process by which these services can be accessed              | Fully Met | 1.54  | 1.54          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.54          | Fully met           |
| 1.4.4      | Time-limit for achieving the targets                         | Fully Met | 1.54  | 1.54          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.54          | Fully met           |
| 1.4.5      | Process of redressal of grievances                           | Fully Met | 1.54  | 1.54          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.54          | Fully met           |

| Sr. No     | Details of disclosure                                                                                                    | Category  | Marks | Obtained Mark | Remarks                                                                                                           | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|--------------------------------------------------------------------------------------------------------------------------|-----------|-------|---------------|-------------------------------------------------------------------------------------------------------------------|------------------|---------------|---------------------|
|            |                                                                                                                          |           |       |               | losure                                                                                                            |                  |               |                     |
| <b>1.5</b> | <b>Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]</b>         |           |       |               |                                                                                                                   |                  |               |                     |
| 1.5.1      | Title and nature of the record/ manual /instruction.                                                                     | Fully Met | 2.6   | 2.60          | <a href="https://www.nppaindia.nic.in/proactivediscllosure">https://www.nppaindia.nic.in/proactivediscllosure</a> | Fully Met        | 2.60          | Fully met           |
| 1.5.2      | List of Acts, rules, regulations, instructions, manuals and records.                                                     | Fully Met | 2.6   | 2.60          | <a href="https://www.nppaindia.nic.in/proactivediscllosure">https://www.nppaindia.nic.in/proactivediscllosure</a> | Fully Met        | 2.60          | Fully met           |
| 1.5.3      | Acts/ Rules/ manuals, etc.                                                                                               | Fully Met | 2.6   | 2.60          | <a href="https://www.nppaindia.nic.in/proactivediscllosure">https://www.nppaindia.nic.in/proactivediscllosure</a> | Fully Met        | 2.60          | Fully met           |
| <b>1.6</b> | <b>Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]</b>                             |           |       |               |                                                                                                                   |                  |               |                     |
| 1.6.1      | Categories of documents                                                                                                  | Fully Met | 3.85  | 3.85          | <a href="https://www.nppaindia.nic.in/proactivediscllosure">https://www.nppaindia.nic.in/proactivediscllosure</a> | Fully Met        | 3.85          | Fully met           |
| 1.6.2      | Custodian of documents/categories                                                                                        | Fully Met | 3.85  | 3.85          | <a href="https://www.nppaindia.nic.in/proactivediscllosure">https://www.nppaindia.nic.in/proactivediscllosure</a> | Fully Met        | 3.85          | Fully met           |
| <b>1.7</b> | <b>Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]</b> |           |       |               |                                                                                                                   |                  |               |                     |
| 1.7.1      | Name of Boards, Council, Committee etc.                                                                                  | Fully Met | 0.96  | 0.96          | <a href="https://www.nppaindia.nic.in/proactivediscllosure">https://www.nppaindia.nic.in/proactivediscllosure</a> | Fully Met        | 0.96          | Fully met           |
| 1.7.2      | Composition                                                                                                              | Fully Met | 0.96  | 0.96          | <a href="https://www.nppaindia.nic.in/proactivediscllosure">https://www.nppaindia.nic.in/proactivediscllosure</a> | Fully Met        | 0.96          | Fully met           |

[illegible]

| Sr. No      | Details of disclosure                                                                                                         | Category  | Marks | Obtained Mark | Remarks                                                                                                         | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|-------------|-------------------------------------------------------------------------------------------------------------------------------|-----------|-------|---------------|-----------------------------------------------------------------------------------------------------------------|------------------|---------------|---------------------|
| 1.9.1       | List of employees with Gross monthly remuneration                                                                             | Fully Met | 3.85  | 3.85          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 3.85          | Fully met           |
| 1.9.2       | System of compensation as provided in its regulations                                                                         | Fully Met | 3.85  | 3.85          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 3.85          | Fully met           |
| <b>1.10</b> | <b>Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]</b>                         |           |       |               |                                                                                                                 |                  |               |                     |
| 1.10.1      | Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority | Fully Met | 3.85  | 3.85          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 3.85          | Fully met           |
| 1.10.2      | Address, telephone numbers and email ID of each designated official.                                                          | Fully Met | 3.85  | 3.85          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 3.85          | Fully met           |
| <b>1.11</b> | <b>Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)</b>       |           |       |               |                                                                                                                 |                  |               |                     |
| 1.11.1      | Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings      | Fully Met | 3.85  | 3.85          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 3.85          | Fully met           |
| 1.11.2      | (ii) Finalised for minor penalty or major penalty proceedings                                                                 | Fully Met | 3.85  | 3.85          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 3.85          | Fully met           |
| <b>1.12</b> | <b>Programmes to advance understanding of RTI(Section 26)</b>                                                                 |           |       |               |                                                                                                                 |                  |               |                     |
| 1.12.1      | Educational programmes                                                                                                        | Fully Met | 1.92  | 1.92          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.92          | Fully met           |
| 1.12.2      | Efforts to encourage public authority to participate                                                                          | Fully Met | 1.92  | 1.92          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 1.92          | Fully met           |

| Sr. No       | Details of disclosure                                                                                                                        | Category       | Marks     | Obtained Mark | Remarks                                                      | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|---------------|--------------------------------------------------------------|------------------|---------------|---------------------|
|              | in these programmes                                                                                                                          |                |           |               | ppaindia.nic.in/proactivediscl<br>osure                      |                  |               |                     |
| 1.12.3       | Training of CPIO/APIO                                                                                                                        | Fully Met      | 1.92      | 1.92          | https://www.n<br>ppaindia.nic.in<br>/proactivediscl<br>osure | Fully Met        | 1.92          | Fully met           |
| 1.12.4       | Update & publish guidelines on RTI by the Public Authorities concerned                                                                       | Fully Met      | 1.92      | 1.92          | https://www.n<br>ppaindia.nic.in<br>/proactivediscl<br>osure | Fully Met        | 1.92          | Fully met           |
| <b>1.13</b>  | <b>Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]</b>                                                                 |                |           |               |                                                              |                  |               |                     |
| 1.13.1       | Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]                                                                        | Not Applicable | 0         | 0             | empty                                                        | Not Applicable   | 0             | NA                  |
| <b>Total</b> |                                                                                                                                              |                | <b>92</b> | <b>92</b>     |                                                              | <b>92</b>        | <b>92</b>     |                     |
| <b>2</b>     | <b>Budget and Programme</b>                                                                                                                  |                |           |               |                                                              |                  |               |                     |
| <b>2.1</b>   | <b>Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]</b> |                |           |               |                                                              |                  |               |                     |
| 2.1.1        | Total Budget for the public authority                                                                                                        | Fully Met      | 10        | 10.00         | https://www.n<br>ppaindia.nic.in<br>/proactivediscl<br>osure | Fully Met        | 10.00         | Fully met           |
| 2.1.2        | Budget for each agency and plan & programmes                                                                                                 | Fully Met      | 10        | 10.00         | https://www.n<br>ppaindia.nic.in<br>/proactivediscl<br>osure | Fully Met        | 10.00         | Fully met           |
| 2.1.3        | Proposed expenditures                                                                                                                        | Fully Met      | 10        | 10.00         | https://www.n<br>ppaindia.nic.in<br>/proactivediscl<br>osure | Fully Met        | 10.00         | Fully met           |
| 2.1.4        | Revised budget for each agency, if any                                                                                                       | Fully Met      | 10        | 10.00         | https://www.n<br>ppaindia.nic.in                             | Fully Met        | 10.00         | Fully met           |

| Sr. No     | Details of disclosure                                                                                                                                                                                                                                                                                                                                                                          | Category       | Marks | Obtained Mark | Remarks                                                      | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------|---------------|--------------------------------------------------------------|------------------|---------------|---------------------|
|            |                                                                                                                                                                                                                                                                                                                                                                                                |                |       |               | /proactivediscl<br>osure                                     |                  |               |                     |
| 2.1.5      | Report on disbursements made and place where the related reports are available                                                                                                                                                                                                                                                                                                                 | Fully Met      | 10    | 10.00         | https://www.n<br>ppaindia.nic.in<br>/proactivediscl<br>osure | Fully Met        | 10.00         | Fully met           |
| 2.1.6      | Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. | Fully Met      | 10    | 10.00         | https://www.n<br>ppaindia.nic.in<br>/proactivediscl<br>osure | Fully Met        | 10.00         | Fully met           |
| <b>2.2</b> | <b>Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)</b>                                                                                                                                                                                                                                                                                                                            |                |       |               |                                                              |                  |               |                     |
| 2.2.1      | Budget                                                                                                                                                                                                                                                                                                                                                                                         | Fully Met      | 20    | 20.00         | https://www.n<br>ppaindia.nic.in<br>/proactivediscl<br>osure | Fully Met        | 20.00         | Fully met           |
| 2.2.2      | Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit                                                                                                    | Fully Met      | 20    | 20.00         | https://www.n<br>ppaindia.nic.in<br>/proactivediscl<br>osure | Fully Met        | 20.00         | Fully met           |
| <b>2.3</b> | <b>Manner of execution of subsidy programme [Section 4(i)(b)(xii)]</b>                                                                                                                                                                                                                                                                                                                         |                |       |               |                                                              |                  |               |                     |
| 2.3.1      | Name of the programme of activity                                                                                                                                                                                                                                                                                                                                                              | Not Applicable | 0     | 0             | empty                                                        | Not Applicable   | 0             | NA                  |
| 2.3.2      | Objective of the programme                                                                                                                                                                                                                                                                                                                                                                     | Not Applicable | 0     | 0             | empty                                                        | Not Applicable   | 0             | NA                  |
| 2.3.3      | Procedure to avail benefits                                                                                                                                                                                                                                                                                                                                                                    | Not Applicable | 0     | 0             | empty                                                        | Not Applicable   | 0             | NA                  |
| 2.3.4      | Duration of the programme/ scheme                                                                                                                                                                                                                                                                                                                                                              | Not Applicable | 0     | 0             | empty                                                        | Not Applicable   | 0             | NA                  |
| 2.3.5      | Physical and financial targets of the programme                                                                                                                                                                                                                                                                                                                                                | Not Applicable | 0     | 0             | empty                                                        | Not Applicable   | 0             | NA                  |



[illegible]

| Sr. No | Details of disclosure                                                                                                                                                                                                                                                                           | Category       | Marks | Obtained Mark | Remarks                                                                                                         | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------|---------------|-----------------------------------------------------------------------------------------------------------------|------------------|---------------|---------------------|
| 3.1.1  | Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens                                                                                                                                                                                                         | Fully Met      | 12.5  | 12.50         | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 12.50         | Fully met           |
| 3.1.2  | a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants | Fully Met      | 12.5  | 12.50         | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 12.50         | Fully met           |
| 3.1.3  | Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any                                                                                                                                                                                                            | Not Applicable | 0     | 0             | empty                                                                                                           | Not Applicable   | 0             | NA                  |
| 3.1.4  | Public- Private Partnerships (PPP)- Detailed project reports (DPRs)                                                                                                                                                                                                                             | Not Applicable | 0     | 0             | empty                                                                                                           | Not Applicable   | 0             | NA                  |
| 3.1.5  | Public- Private Partnerships (PPP)- Concession agreements.                                                                                                                                                                                                                                      | Not Applicable | 0     | 0             | empty                                                                                                           | Not Applicable   | 0             | NA                  |
| 3.1.6  | Public- Private Partnerships (PPP)- Operation and maintenance manuals                                                                                                                                                                                                                           | Not Applicable | 0     | 0             | empty                                                                                                           | Not Applicable   | 0             | NA                  |
| 3.1.7  | Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP                                                                                                                                                                                         | Not Applicable | 0     | 0             | empty                                                                                                           | Not Applicable   | 0             | NA                  |
| 3.1.8  | Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government                                                                                                                          | Not Applicable | 0     | 0             | empty                                                                                                           | Not Applicable   | 0             | NA                  |
| 3.1.9  | Public- Private Partnerships (PPP) -Information relating to outputs and outcomes                                                                                                                                                                                                                | Not Applicable | 0     | 0             | empty                                                                                                           | Not Applicable   | 0             | NA                  |
| 3.1.10 | Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)                                                                                                                                                                             | Not Applicable | 0     | 0             | empty                                                                                                           | Not Applicable   | 0             | NA                  |
| 3.1.11 | Public- Private Partnerships (PPP) - All payment                                                                                                                                                                                                                                                | Not Applicable | 0     | 0             | empty                                                                                                           | Not Applicable   | 0             | NA                  |

| Sr. No     | Details of disclosure                                                                                                                                                                                                   | Category  | Marks | Obtained Mark | Remarks                                                                                                       | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------|---------------|---------------------------------------------------------------------------------------------------------------|------------------|---------------|---------------------|
|            | made under the PPP project                                                                                                                                                                                              |           |       |               |                                                                                                               |                  |               |                     |
| <b>3.2</b> | <b>Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]</b>                                                                                                                 |           |       |               |                                                                                                               |                  |               |                     |
| 3.2.1      | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive<br>- Policy decisions/ legislations taken in the previous one year     | Fully Met | 16.67 | 16.67         | <a href="https://www.nppaindia.nic.in/proactivediscloure">https://www.nppaindia.nic.in/proactivediscloure</a> | Fully Met        | 16.67         | Fully met           |
| 3.2.2      | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive<br>- Outline the Public consultation process                           | Fully Met | 16.67 | 16.67         | <a href="https://www.nppaindia.nic.in/proactivediscloure">https://www.nppaindia.nic.in/proactivediscloure</a> | Fully Met        | 16.67         | Fully met           |
| 3.2.3      | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy | Fully Met | 16.67 | 16.67         | <a href="https://www.nppaindia.nic.in/proactivediscloure">https://www.nppaindia.nic.in/proactivediscloure</a> | Fully Met        | 16.67         | Fully met           |
| <b>3.3</b> | <b>Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</b>                                                                                          |           |       |               |                                                                                                               |                  |               |                     |
| 3.3.1      | Use of the most effective means of communication - Internet (website)                                                                                                                                                   | Fully Met | 50    | 50.00         | <a href="https://www.nppaindia.nic.in/proactivediscloure">https://www.nppaindia.nic.in/proactivediscloure</a> | Fully Met        | 50.00         | Fully met           |
| <b>3.4</b> | <b>Form of accessibility of information manual/ handbook[Section 4(1)(b)]</b>                                                                                                                                           |           |       |               |                                                                                                               |                  |               |                     |
| 3.4.1      | Information manual/handbook available in electronic format                                                                                                                                                              | Fully Met | 25    | 25.00         | <a href="https://www.nppaindia.nic.in/proactivediscloure">https://www.nppaindia.nic.in/proactivediscloure</a> | Fully Met        | 25.00         | Fully met           |
| 3.4.2      | Information manual/handbook available in printed format                                                                                                                                                                 | Fully Met | 25    | 25.00         | <a href="https://www.nppaindia.nic.in/proactivediscloure">https://www.nppaindia.nic.in/proactivediscloure</a> | Fully Met        | 25.00         | Fully met           |
| <b>3.5</b> | <b>Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]</b>                                                                                                                             |           |       |               |                                                                                                               |                  |               |                     |
| 3.5.1      | List of materials available Free of cost                                                                                                                                                                                | Fully Met | 25    | 25.00         | <a href="https://www.nppaindia.nic.in/proactivediscloure">https://www.nppaindia.nic.in/proactivediscloure</a> | Fully Met        | 25.00         | Fully met           |

| Sr. No       | Details of disclosure                                                                            | Category  | Marks      | Obtained Mark | Remarks                                                      | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------------|--------------------------------------------------------------------------------------------------|-----------|------------|---------------|--------------------------------------------------------------|------------------|---------------|---------------------|
|              |                                                                                                  |           |            |               | ppaindia.nic.in/proactivediscl<br>osure                      |                  |               |                     |
| 3.5.2        | List of materials available at a reasonable cost of the medium                                   | Fully Met | 25         | 25.00         | https://www.n<br>ppaindia.nic.in<br>/proactivediscl<br>osure | Fully Met        | 25.00         | Fully met           |
| <b>Total</b> |                                                                                                  |           | <b>225</b> | <b>225</b>    |                                                              | <b>225</b>       | <b>225</b>    |                     |
| <b>4</b>     | <b>E-Governance</b>                                                                              |           |            |               |                                                              |                  |               |                     |
| <b>4.1</b>   | <b>Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]</b> |           |            |               |                                                              |                  |               |                     |
| 4.1.1        | Hindi                                                                                            | Fully Met | 9.52       | 9.52          | https://www.n<br>ppaindia.nic.in<br>/proactivediscl<br>osure | Fully Met        | 9.52          | Fully met           |
| 4.1.2        | English                                                                                          | Fully Met | 9.52       | 9.52          | https://www.n<br>ppaindia.nic.in<br>/proactivediscl<br>osure | Fully Met        | 9.52          | Fully met           |
| 4.1.3        | Vernacular/ Local Language                                                                       | Fully Met | 9.52       | 9.52          | https://www.n<br>ppaindia.nic.in<br>/proactivediscl<br>osure | Fully Met        | 9.52          | Fully met           |
| <b>4.2</b>   | <b>When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]</b>    |           |            |               |                                                              |                  |               |                     |
| 4.2.1        | Last date of Annual updation                                                                     | Fully Met | 28.57      | 28.57         | https://www.n<br>ppaindia.nic.in<br>/proactivediscl<br>osure | Fully Met        | 28.57         | Fully met           |
| <b>4.3</b>   | <b>Information available in electronic form[Section 4(1)(b)(xiv)]</b>                            |           |            |               |                                                              |                  |               |                     |
| 4.3.1        | Details of information available in electronic form                                              | Fully Met | 9.52       | 9.52          | https://www.n<br>ppaindia.nic.in<br>/proactivediscl<br>osure | Fully Met        | 9.52          | Fully met           |

| Sr. No     | Details of disclosure                                                                                | Category  | Marks | Obtained Mark | Remarks                                                                                                         | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|------------------------------------------------------------------------------------------------------|-----------|-------|---------------|-----------------------------------------------------------------------------------------------------------------|------------------|---------------|---------------------|
| 4.3.2      | Name/ title of the document/record/ other information                                                | Fully Met | 9.52  | 9.52          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 9.52          | Fully met           |
| 4.3.3      | Location where available                                                                             | Fully Met | 9.52  | 9.52          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 9.52          | Fully met           |
| <b>4.4</b> | <b>Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]</b> |           |       |               |                                                                                                                 |                  |               |                     |
| 4.4.1      | Name & location of the facility                                                                      | Fully Met | 7.14  | 7.14          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 7.14          | Fully met           |
| 4.4.2      | Details of information made available                                                                | Fully Met | 7.14  | 7.14          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 7.14          | Fully met           |
| 4.4.3      | Working hours of the facility                                                                        | Fully Met | 7.14  | 7.14          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 7.14          | Fully met           |
| 4.4.4      | Contact person & contact details (Phone, fax, email)                                                 | Fully Met | 7.14  | 7.14          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 7.14          | Fully met           |
| <b>4.5</b> | <b>Such other information as may be prescribed under Section 4(i) (b)(xvii)</b>                      |           |       |               |                                                                                                                 |                  |               |                     |
| 4.5.1      | Grievance redressal mechanism                                                                        | Fully Met | 4.1   | 4.10          | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 4.10          | Fully met           |
| 4.5.2      | List of completed schemes/ projects/ Programmes                                                      | Fully Met | 4.1   | 4.10          | <a href="https://www.nppaindia.nic.in">https://www.nppaindia.nic.in</a>                                         | Fully Met        | 4.10          | Fully met           |

[illegible]

| Sr. No       | Details of disclosure                                                                                                                                                             | Category  | Marks      | Obtained Mark | Remarks                                                                                                         | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------|---------------|-----------------------------------------------------------------------------------------------------------------|------------------|---------------|---------------------|
| 4.7.1        | Details of questions asked and replies given                                                                                                                                      | Fully Met | 28.57      | 28.57         | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 28.57         | Fully met           |
| <b>Total</b> |                                                                                                                                                                                   |           | <b>200</b> | <b>200</b>    |                                                                                                                 | <b>200</b>       | <b>200</b>    |                     |
| <b>5</b>     | <b>Information as may be prescribed</b>                                                                                                                                           |           |            |               |                                                                                                                 |                  |               |                     |
| <b>5.1</b>   | <b>Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]</b>                                                             |           |            |               |                                                                                                                 |                  |               |                     |
| 5.1.1        | Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015                                                                                               | Fully Met | 20         | 20.00         | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 20.00         | Fully met           |
| 5.1.2        | Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out                                                       | Fully Met | 20         | 20.00         | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 20.00         | Fully met           |
| 5.1.3        | Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers                            | Fully Met | 20         | 20.00         | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 20.00         | Fully met           |
| 5.1.4        | Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers                           | Fully Met | 20         | 20.00         | <a href="https://www.nppaindia.nic.in/proactivedisclosure">https://www.nppaindia.nic.in/proactivedisclosure</a> | Fully Met        | 20.00         | Fully met           |
| 5.1.5        | Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers | Not Met   | 20         | 0             | empty                                                                                                           | Not Met          | 0             | Not met             |
| <b>Total</b> |                                                                                                                                                                                   |           | <b>100</b> | <b>80</b>     |                                                                                                                 | <b>100</b>       | <b>80</b>     |                     |
| <b>6</b>     | <b>Information Disclosed on own Initiative</b>                                                                                                                                    |           |            |               |                                                                                                                 |                  |               |                     |
| <b>6.1</b>   | <b>Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]</b>                                                     |           |            |               |                                                                                                                 |                  |               |                     |
| 6.1.1        | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain                                                                                       | Fully Met | 25         | 25.00         | <a href="https://www.nppaindia.nic.in">https://www.nppaindia.nic.in</a>                                         | Fully Met        | 25.00         | Fully met           |

| Sr. No             | Details of disclosure                                                                                                                                                                                                                                                                                            | Category | Marks      | Obtained Mark | Remarks              | Auditor Category | Auditor Marks | Auditor Remarks/URL                                                                                |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|---------------|----------------------|------------------|---------------|----------------------------------------------------------------------------------------------------|
|                    | information                                                                                                                                                                                                                                                                                                      |          |            |               | /proactivedisclosure |                  |               |                                                                                                    |
| <b>6.2</b>         | <b>Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)</b> |          |            |               |                      |                  |               |                                                                                                    |
| 6.2.1              | Whether STQC certification obtained and its validity                                                                                                                                                                                                                                                             | Not Met  | 12.5       | 0             | empty                | Partially Met    | 6.25          | Partially met as status of Organization on this aspect is given IN Proactive disclosure on website |
| 6.2.2              | Does the website show the certificate on the Website?                                                                                                                                                                                                                                                            | Not Met  | 12.5       | 0             | empty                | Partially Met    | 6.25          | Partially met as status of Organization on this aspect is given IN Proactive disclosure on website |
| <b>Total</b>       |                                                                                                                                                                                                                                                                                                                  |          | <b>50</b>  | <b>25</b>     |                      | <b>50</b>        | <b>38</b>     |                                                                                                    |
| <b>Grand Total</b> |                                                                                                                                                                                                                                                                                                                  |          | <b>867</b> | <b>822</b>    |                      | <b>867</b>       | <b>835</b>    |                                                                                                    |